

01/17

COMBI Toileting Chair

INSTRUCTIONS FOR USE

Code 7551-7559



CONTENTS	PAGE
1.0 INTRODUCTION	1
2.0 ILLUSTRATION & TECHNICAL DATA	2
3.0 FOR YOUR SAFETY	3
4.0 UNPACKING YOUR CHAIR	4
5.0 SETTING UP AND ADJUSTING YOUR CHAIR	5
6.0 HOW TO USE	8
7.0 CARE & MAINTENANCE	9
8.0 WARRANTY & SERVICE	12
9.0 CONTINUOUS IMPROVEMENT	13
10.0 SERVICE INSPECTION	14

1.0 INTRODUCTION

Thank you for choosing the Smirthwaite Combi Toileting Chair.

The Combi Toileting Chair can be used as a supportive chair whilst at the same time providing numerous features to assist your child with their toileting needs. It incorporates a potty for younger children that can easily be removed to provide a commode seat for children who have more advanced toileting skills.



IMPORTANT!

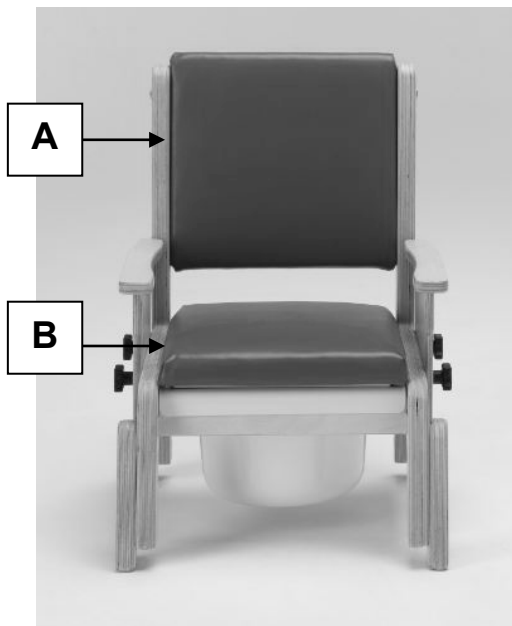
These instructions should be read by all therapists and carers using the equipment and should be retained for future reference. The product should always be used under adult supervision.

Any incorrect use of the product and failure to follow the instructions may put the user at risk or impede the function. If you have any queries using this product or wish for further copies, please do not hesitate to contact Customer Service department on T: +44 (0) 1626 835552.

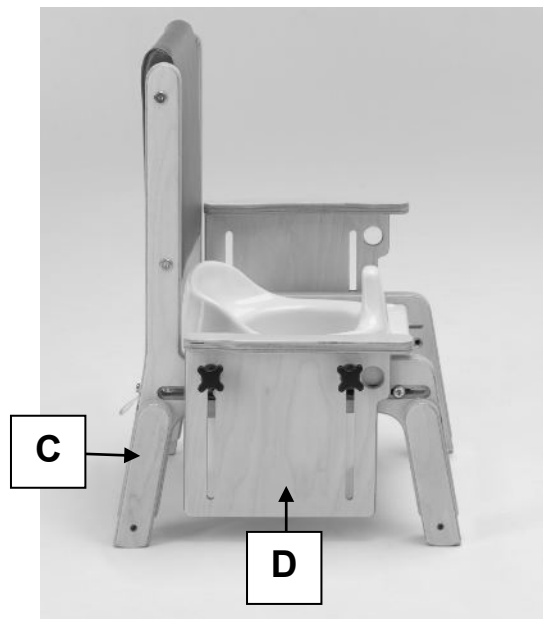
This product has been designed and manufactured specifically and solely for use by clients with special needs.



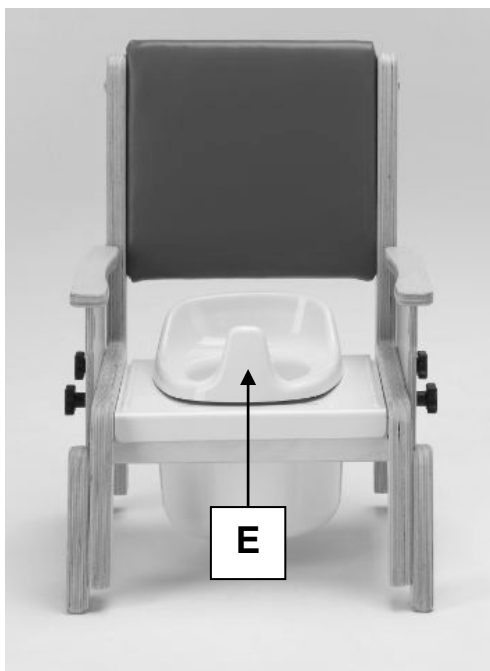
2.0 ILLUSTRATION OF YOUR CHAIR



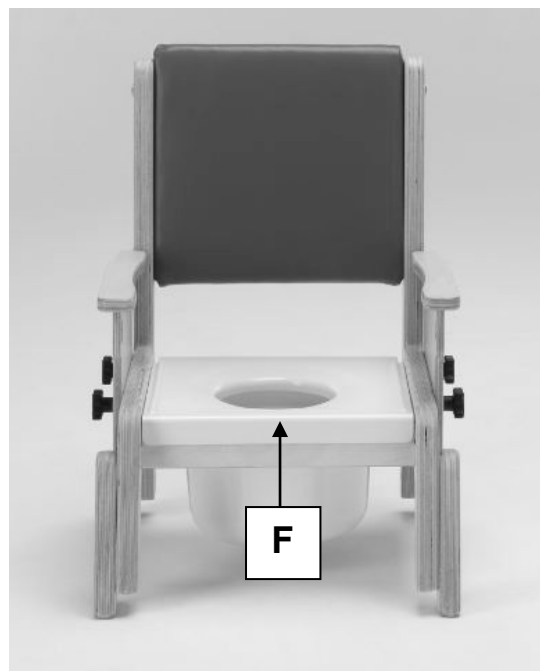
A. Chair back
B. Chair seat



C. Outrigger leg
D. Adjustable Arm Rest



E. Potty



F. Commode



2.1 TECHNICAL DATA

SIZE	1	2	3	4
CODE Adj arm/Fixed arm	7551/7556	7552/7557	7553/7558	7554/7559
Dimensions				
Seat Height (mm)	215-290	275-375	300-400	340-450
Back Height (mm)	325	370	400	500
Seat Width (mm)	290	325	365	435
Seat Depth (mm)	205-290	245-355	310-385	350-440
User Weight (kg)	35	45	55	65
Shipping Weight (kg)	11	13	14	15


3.0 FOR YOUR SAFETY

	STOP!
	Please read these instructions CAREFULLY and THOROUGHLY

- The user should **NOT** be left unattended whilst in the chair. Always ensure a responsible therapist or carer is in attendance.
- The carer should be familiar with the methods of adjustment and have completed all adjustments appropriately to meet the needs of the child before transferring the child onto the chair
- A telescopic back rail must always be fitted before use.
- Regular maintenance checks and cleaning are essential for the safe use of this equipment (see care and maintenance section).
- Always fasten the pelvic strap and any other straps provided with the chair.
- Regularly check that straps and/or harnesses are not showing signs of tearing or fraying, and that they fasten correctly.
- **DO NOT** use with bath oils or bath salts.
- If any part is loose, damaged or functioning incorrectly, **DO NOT** use until rectified.
- Always keep this product away from naked flames, cigarettes and sources of heat including open fireplaces, radiators, heaters.




- **DO NOT** fit parts or accessories of other manufacturers to this product unless authorised to do so in writing by Smirthwaite Ltd. Failure to follow these instructions will not only invalidate the guarantee but could make the chair dangerous to use. Smirthwaite Ltd will not accept liability for any injury or damage incurred through such malpractices. Any repairs required must be carried out by Smirthwaite Ltd authorised personnel.
- The Bath Corner Chair is CE marked. This certifies that it meets all relevant European safety requirements.

	STOP!
<p>LAP STRAPS & HARNESSSES SAFETY NOTICE</p> <p>Lap straps and harnesses must be appropriate and safe for the user and the users clothing.</p> <p>Lap straps and harnesses must be checked every time the chair is used to ensure they are fitted as prescribed by the clinician, take account of the users clothing and are tightened so that the user cannot sustain injury. Checking the fit of lap straps and harnesses must be done with the user in the chair and should be undertaken as soon as the users sits in the chair.</p>	

4.0 UNPACKING YOUR CHAIR

- When delivered, the chair will be supplied fully assembled. For export orders, chair assembly may be required which takes approximately 2 minutes.
- Accessories ordered will, where possible, be fitted prior to delivery.
- Please take note of any instructions on the packaging/box when unpacking.
- Once the chair has been carefully unpacked, please check all parts.
- If any part is loose, damaged or functioning incorrectly – do not use until rectified.

	STOP!
<p>If you believe this product to be faulty – DO NOT USE – Contact Smirthwaite Ltd on T: +44 (0) 1626 835552</p>	

4.1 CHAIR ASSEMBLY (WHEN SUPPLIED FLAT PACKED)

- Using the screws and tool provided, attach the seat plate to a seat side by inserting two screws. Do not tighten the screws at this stage.
- Identify the back cushion.



- Attach the back cushion to the seat side using the screws provided. The back cushion should be attached with the soft padded side facing forward, and the rounded top facing upwards.
- The second seat side can now be attached.
- Place the seat on a flat surface, and when stable tighten all the screws.
- Check the screw tightness after the initial three weeks of use, and retighten the screws if necessary.

5.0 SETTING UP AND ADJUSTING YOUR CHAIR



STOP!

If in any doubt, ALWAYS seek ADVICE

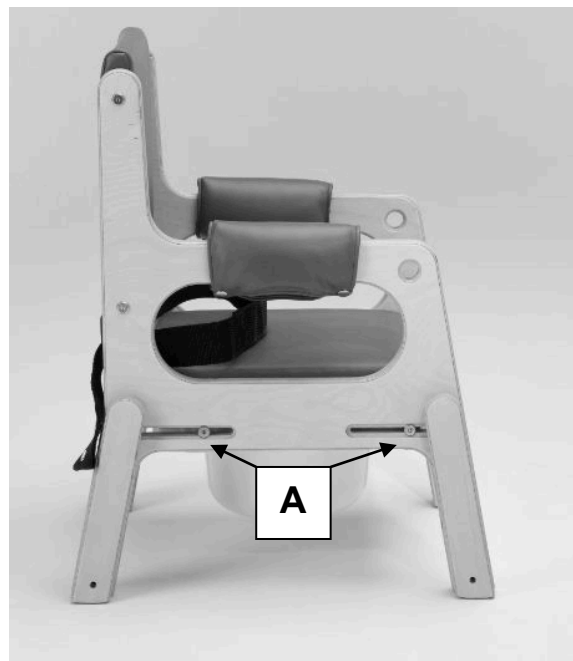
Always turn handwheels, levers and screws clockwise to tighten or anti-clockwise to loosen. The stander must be fully adjusted by a therapist or trained representative before use.

5.1 ADJUSTMENTS

5.1.1 SEAT DEPTH

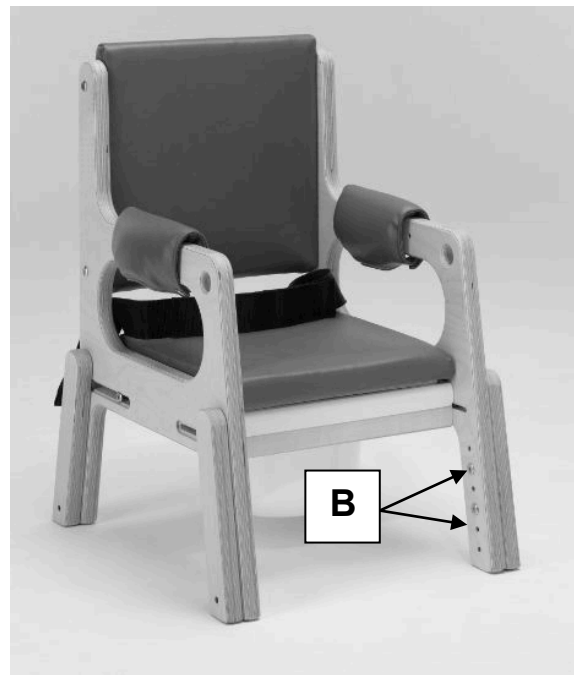
To move seat forwards or backwards

- The seat can be adjusted forwards and backwards by loosening the two screws (A) located on *each* side of the chair
- Adjustment range is limited by the slot length on each side of the chair
- Ensure each screw is tight after adjustment and before placing the child into the chair



5.1.2 SEAT HEIGHT

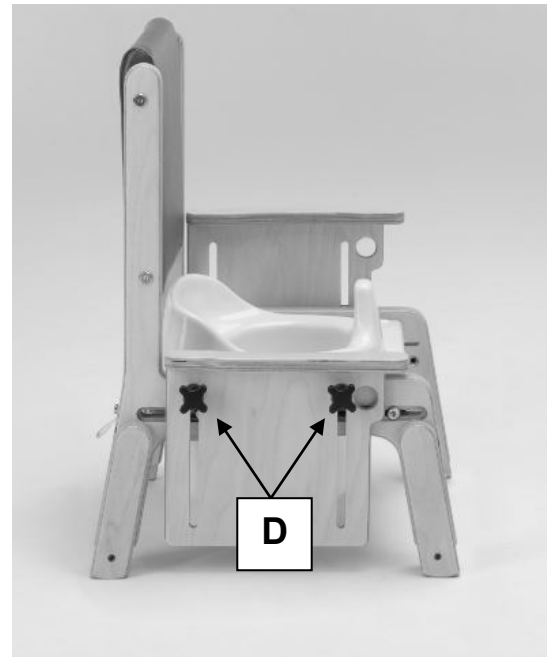
- To adjust the seat height, reposition the leg outriggers (B) using the tool provided for this purpose.
- There are 2 screws per leg.
- Ensure all leg outriggers are set to the same height.
- Ensure the screws are re-inserted and tightened when the desired height is achieved.
- Check the chair for stability on a level surface before use.



5.1.3 ARMREST HEIGHT

To adjust the height of the armrest

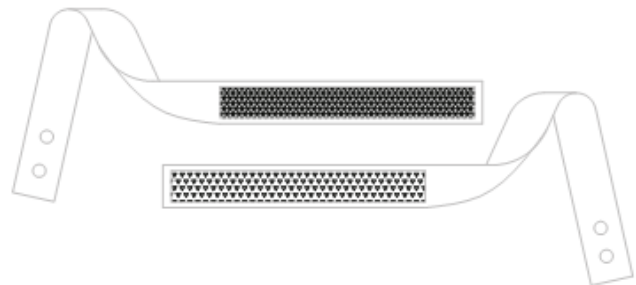
- Loosen handwheels (D)
- Slide armrest to desired position.
- Tighten handwheels (D) when the armrest is set.
- Repeat for both armrests – ensure armrests are set to the same height on both sides of the chair.
- Armrests can be lowered to minimum setting to facilitate side transfer of child into the seat.
- **Note:** Product codes 7556 – 7559 are provided with fixed armrests, and therefore cannot be adjusted.



5.1.4 PELVIC STRAP

When positioning, concentrate on achieving a good pelvic and lumbar position. Ensure that the feet are flat to the floor, and readjust the seat height if necessary to achieve this

- The strap is secured by pressing the two Velcro sections together and is released by pulling the sections apart
- When Velcro straps are used, the Velcro should overlap by at least 75mm (3 inches).



6.0 HOW TO USE

The Combi Toileting Chair is a versatile product and can provide three modes of use

FIGURE A



FIGURE B



FIGURE C



6.1 STANDARD CHAIR (FIGURE A)

- In standard mode the Combi is perfect as a starter chair for children who have slight to mild disabilities.

6.2 COMMODE CHAIR (FIGURE B)

- Removal of the seat cushion reveals a commode seat.
- Under the lid of the commode is a toileting bucket with lid (see opposite).
- The bucket has a handle to assist with transport for emptying toilet waste.



6.3 POTTY CHAIR (FIGURE C)

- The potty seat can be placed on top of the commode as shown opposite.
- A strap is provided on the rear of the commode to secure the potty seat securely – ensure the strap is used to prevent the potty tipping as the user attempts to stand up.



7.0 CARE AND MAINTENANCE



IMPORTANT!

Cleaning is recommended on a regular basis

- Clean upholstery and wooden parts with a damp cloth and mild detergent.
- Stubborn marks on the woodwork should be cleaned by using a soft brush.
- Do not soak or immerse the chair in water.
- The pelvic strap can be cleaned with a damp cloth. In cases of extreme soiling it can be machined washed at low temperature with mild detergent but must be drip dried.
- Store the chair in a cool dry place out of direct sunlight.
- DO NOT use bleach, solvents, abrasives, synthetic detergents, wax polishes, antibacterial sprays or wipes.
- For further information please refer to MHRA or your NHS cleaning guidelines.

7.1 DAILY CHECKS

- Check the tray (if supplied) to ensure no parts are loose or damaged
- Check all upholstery for signs of wear and tear
- Check that the hand wheels tighten correctly, and are not cross-threaded or damaged
- Check that the leg screws are present and are tightened correctly
- Check all straps for fraying, and that buckles are not missing/damaged
- Check the strap is securely fastened to the poppers on the underside of the chair



STOP!

The user should not be seated while the checks are carried out.

7.2 SERVICE INTERVAL

The Combi Toileting Chair should be serviced every 3 years. Servicing must only be undertaken by a Smirthwaite service engineer, or by a Smirthwaite trained representative.




7.3 NOMINAL SERVICE LIFE

Your product has a nominal service life of 12 years, during which full post-sales support will be available with regard to spares and servicing.

Product service life has been determined based upon the design complexity of product, and the anticipated exposure to normal use.

Good practice dictates all Smirthwaite products have been designed and manufactured to high levels of safety and quality, and will meet requirements of normal use when maintained in line with our servicing recommendations.

	<p>STOP!</p> <p>If the product has been out of use for an extended period of time (6 months or more) it should always be serviced prior to being reissued.</p> <p>If the product has been subjected to ‘heavy’ or ‘constant’ use, the service should be reduced to half the recommended period.</p> <p>Constant and/or heavy use is considered to be:</p> <ul style="list-style-type: none">• Daily use above 7 hours duration• Weekly use above 5 days duration• Monthly use above 10 months per year• Use by a client who is at 90% to 100% of the maximum weight limit of the product. The maximum weight limit must NEVER be exceeded• Use by a client who is extremely active, either voluntarily or involuntarily
---	--

7.4 EXTENDING NOMINAL SERVICE LIFE

At Smirthwaite we are proud to produce products that have a reputation for quality and durability.

We believe our products have the potential to provide benefits to our clients beyond the nominal service life documented above.

We will continue to provide full support beyond the nominal service life provided the following conditions are met:

1. A full service schedule has been maintained.
2. A full service and inspection is undertaken at the end of the nominal service life period
3. The product is subsequently serviced annually (or biannually if under ‘heavy/constant’ use conditions)
4. Smirthwaite reserve the right to limit support where parts/components are no longer available



7.5 DOCUMENTATION/RECORDS

- It is the responsibility of the current equipment owner to ensure the 'Instructions for Use' manual and any further manuals for accessories fitted to the equipment are handed over to the new owner at the time of exchange/sale
- It is the responsibility of the current equipment owner to ensure the service and inspection record form is kept up to date

7.6 PRODUCT CONFIGURATION

- Smirthwaite will document and maintain a record of the original product configuration at the time of first sale
- Smirthwaite will not be held responsible for any subsequent changes to this configuration unless authorized to do so in writing by Smirthwaite Ltd
- It is the equipment owner's responsibility to maintain their own records of changes to the equipment configuration and to be able to provide such records to subsequent owners to maintain traceability
- We recommend an inspection/service by a Smirthwaite Service Engineer (or Smirthwaite trained engineer) whenever a significant change is made to product configuration to ensure the product is safe to use. **If in any doubt, ALWAYS seek ADVICE**



IMPORTANT REMINDER!

DO NOT fit parts or accessories of other manufacturers to this product unless authorized to do so in writing by Smirthwaite Ltd.

Any servicing or repairs required must be carried out by Smirthwaite Ltd (or a Smirthwaite trained engineer).

If you believe this product to be faulty – DO NOT USE – Contact Smirthwaite Ltd on T: +44 (0) 1626 835552

If in any doubt, ALWAYS seek ADVICE.



8.0 WARRANTY & SERVICE

Smirthwaite Ltd warrants the products detailed on your order to be free from defects in materials and workmanship for a period of 2 years from date of delivery. If a fault develops during the period, please call Customer Services by email or telephone 01626 835552 who will advise you on the best course of action. Possible action may be for us to arrange to send out one of our Service Engineers, or have the goods returned to us. Should a repair not be possible within the guarantee period we will replace the product for new or nearest equivalent product. In the unlikely event that we cannot repair or exchange we will refund in full.

This warranty is for the UK only. The warranty excludes faults due to accident, neglect, misuse, not following the Instructions and normal wear and tear. This warranty is in addition to your legal rights. Goods will only be collected from the original delivery address.

A charge may be made where the goods cannot be repaired under the terms of the warranty. You will be advised before this is made.

T: +44 (0)1626 835552 E: info@smirthwaite.co.uk



9.0 CONTINUOUS IMPROVEMENT

Smirthwaite Ltd are committed to continuous improvement to their product range. Should you have any suggestions or comments please send them to our product design department at: info@smirthwaite.co.uk

Smirthwaite Ltd reserve the right to change the specification or material without prior notice.

For catalogues, help and further information on our products please contact us at:

Smirthwaite Ltd 16 Wentworth Road Heathfield, Devon.TQ12 6TL

T: +44 (0)1626 835552

F: +44 (0)1626 835428

E: info@smirthwaite.co.uk

W: www.smirthwaite.co.uk



10.0 SERVICE INSPECTION

10.1 Product Information

Model	
Size	
Date of Manufacture	
Serial Number	
Final Inspection	

10.2 Service & inspection record form:

Date	Procedure	Service Personnel





Smirthwaite Ltd, 16 Wentworth Road, Heathfield, Newton Abbot, Devon.TQ12 6TL
T: +44 (0) 1626 835552 F: +44 (0) 1626 835428 E: info@smirthwaite.co.uk www.smirthwaite.co.uk

