

# **THERAPY**

# INSTRUCTIONS FOR USE

Benches, Bolsters, Parallel Bars, Steps, Footrests





# **CONTENTS**

1.0 BENCHES	02
2.0 BOLSTERS	10
3.0 PARALLEL BARS	19
4.0 INTERLOCKING STEPS	25
5.0 INTERLOCKING FOOTRESTS	30



# 1.THERAPY BENCH

# INSTRUCTIONS FOR USE

Codes 5541-5546



# **CONTENTS**

1.0	INTRODUCTION	03
2.0	ILLUSTRATION & TECHNICAL DATA	04
3.0	FOR YOUR SAFETY	04
4.0	UNPACKING YOUR THERAPY BENCH	05
5.0	SETTING UP AND ADJUSTING YOUR THERAPY BENCH	05
6.0	CARE & MAINTENANCE	06
7.0	WARRANTY & SERVICE	08
8.0	CONTINUOUS IMPROVEMENT	09
9.0	SERVICE INSPECTION	09

# 1.0 INTRODUCTION

Thank you for choosing the Smirthwaite Therapy Bench.

Our popular height and angle adjustable therapy benches are designed to assist in a wide range of children's therapy programmes, both at home and at school.



# **IMPORTANT!**

These instructions should be read by all therapists and carers using the equipment and should be retained for future reference. The product should always be used under adult supervision.

Any incorrect use of the product and failure to follow the instructions may put the user at risk or impede the function. If you have any queries using this product or wish for further copies, please do not hesitate to contact Customer Service department on T: +44 (0) 1626 835552.

This product has been designed and manufactured specifically and solely for use by clients with special needs.

# 2.0 ILLUSTRATION OF YOUR THERAPY BENCH

- A. Seat cushion
- **B.** Handwheels



Size	1	2	3	4	5	6	7	8
Code	5541	5542	5543	5544	5545	5546	5540	5547
Length	610	610	820	820	820	820	680	800
Width	250	300	300	380	325	380	280	360
Min height	195	195	280	280	405	405	170	270
Max height	295	295	455	455	705	705	270	400
Max user weight (kg)	100	100	100	100	100	100	100	100
Product weight (kg)	7	8	11	12	15	16	10	11

# 2.2 MAXIMUM USER WEIGHT = 100Kg

# 3.0 FOR YOUR SAFETY



# STOP!

Please read these instructions CAREFULLY and THOROUGHLY

- The user should NOT be left unattended whilst using the bench. Always ensure a responsible therapist or carer is in attendance.
- If you believe the product to be faulty at any time, **DO NOT USE** contact Smirthwaite by telephone on +44 (0)1626 835552.
- The therapist should be familiar with the methods of adjustment and have completed all adjustments appropriately to meet the needs of the child before use.
- The product is **ONLY** to be used indoors on a flat level surface.

- Regular maintenance checks and cleaning are essential for the safe use of this equipment (see Section 6.0 Care and Maintenance).
- Always keep this product away from naked flames, cigarettes and sources of heat including open fireplaces, radiators, heaters.
- DO NOT fit parts or accessories of other manufacturers to this product unless authorised to do so in writing by Smirthwaite Ltd. Failure to follow these instructions will not only invalidate the guarantee but could make the product dangerous to use. Smirthwaite Ltd will not accept liability for any injury or damage incurred through such malpractices. Any repairs required must be carried out by Smirthwaite Ltd authorised personnel.

# 4.0 UNPACKING YOUR THERAPY BOLSTER

- Your product will be delivered assembled.
- Check for damage and missing parts prior to use.



# STOP!

If you believe this product to be faulty – DO NOT USE – Contact Smirthwaite Ltd on T: +44 (0) 1626 835552.

# 5.0 SETTING UP AND ADJUSTING YOUR THERAPY BENCH



# STOP!

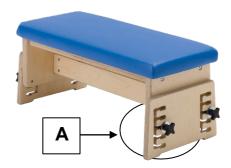
If in any doubt, ALWAYS seek ADVICE

Always turn handwheel, levers and screws clockwise to tighten or anti-clockwise to loosen. The stander must be fully adjusted by a therapist or trained representative before use.

# **5.1 BENCH HEIGHT**

The bench adjusts up and down within the safety slots provided at each end.

- Loosen handwheels at one end (A).
- Select the most appropriate slot to the desired height
- Re-tighten handwheels (A)
- Repeat for the second end.



# **5.2 BENCH ANGLE**

To slope the bench (change angle), set one end higher than the other using the handwheels as per section 5.1.

# **6.0 CARE AND MAINTENANCE**



# **IMPORTANT!**

Cleaning is recommended on a regular basis.

- Clean upholstery, metal and wooden parts with a damp cloth and mild detergent.
- Stubborn marks on wood work should be cleaned by using a soft brush.
- Do not soak or immerse the product in water.
- Store the product in a cool dry place out of direct sunlight.
- DO NOT use bleach, solvents, abrasives, synthetic detergents, wax polishes, antibacterial sprays or wipes.
- For further information please refer to MHRA or your NHS cleaning guidelines.

# **6.1 DAILY CHECKS**

- Check all parts for signs of wear and tear or damage.
- Check all screws, lever locks, and handwheels are present and lock satisfactorily.



# STOP!

The user should not be seated while the checks are carried out.

# **6.2 SERVICE INTERVAL**

Therapy Benches should be serviced every 3 years. Servicing must only be undertaken by a Smirthwaite service engineer, or by a Smirthwaite trained representative.

# **6.3 NOMINAL SERVICE LIFE**

Your product has a nominal service life of 12 years, during which full post-sales support will be available with regard to spares and servicing. Product service life has been determined based upon the design complexity of product, and the anticipated exposure to normal use. Good practice dictates all Smirthwaite products have been designed and manufactured to high levels of safety and quality, and will meet requirements of normal use when maintained in line with our servicing recommendations.



# STOP!

If the product has been out of use for an extended period of time (6 months or more) it should always be serviced prior to being reissued.

If the product has been subjected to 'heavy' or 'constant' use, the service should be reduced to half the recommended period. Constant and/or heavy use is considered to be:

- Daily use above 7 hours duration
- Weekly use above 5 days duration
- Monthly use above 10 months per year
- Use by a client who is at 90% to 100% of the maximum weight limit of the product. The maximum weight limit must NEVER be exceeded
- Use by a client who is extremely active, either voluntarily or involuntarily

# **6.4 EXTENDING NOMINAL SERVICE LIFE**

At Smirthwaite we are proud to produce products that have a reputation for quality and durability.

We believe our products have the potential to provide benefits to our clients beyond the nominal service life documented above.

We will continue to provide full support beyond the nominal service life provided the following conditions are met:

- 1. A full service schedule has been maintained.
- 2. A full service and inspection is undertaken at the end of the nominal service life period.
- 3. The product is subsequently serviced annually (or biannually if under 'heavy/constant' use conditions).
- 4. Smirthwaite reserve the right to limit support where parts/components are no longer available.

# 6.5 DOCUMENTATION/RECORDS

- It is the responsibility of the current equipment owner to ensure the 'Instructions for Use' manual and any further manuals for accessories fitted to the equipment are handed over to the new owner at the time of exchange/sale.
- It is the responsibility of the current equipment owner to ensure the service and inspection record form is kept up to date.

## 6.6 PRODUCT CONFIGURATION

- Smirthwaite will document and maintain a record of the original product configuration at the time of first sale.
- Smirthwaite will not be held responsible for any subsequent changes to this configuration unless authorized to do so in writing by Smirthwaite Ltd.
- It is the equipment owner's responsibility to maintain their own records of changes to the equipment configuration and to be able to provide such records to subsequent owners to maintain traceability.
- We recommend an inspection/service by a Smirthwaite Service Engineer (or Smirthwaite trained engineer) whenever a significant change is made to product configuration to ensure the product is safe to use. If in any doubt, ALWAYS seek ADVICE.



# IMPORTANT REMINDER!

**DO NOT** fit parts or accessories of other manufacturers to this product unless authorized to do so in writing by Smirthwaite Ltd.

Any servicing or repairs required must be carried out by Smirthwaite Ltd (or a Smirthwaite trained engineer).

If you believe this product to be faulty – DO NOT USE – Contact Smirthwaite Ltd on T: +44 (0) 1626 835552.

If in any doubt, ALWAYS seek ADVICE.

# 7.0 WARRANTY & SERVICE

Smirthwaite Ltd warrants the products detailed on your order to be free from defects in materials and workmanship for a period of 2 years from date of delivery. If a fault develops during the period, please call Customer Services by email or telephone 01626 835552 who will advise you on the best course of action. Possible action may be for us to arrange to send out one of our Service Engineers, or have the goods returned to us. Should a repair not be possible within the guarantee period we will replace the product for new or nearest equivalent product. In the unlikely event that we cannot repair or exchange we will refund in full.

This warranty is for the UK only. The warranty excludes faults due to accident, neglect, misuse, not following the Instructions and normal wear and tear. This warranty is in addition to your legal rights. Goods will only be collected from the original delivery address.

A charge may be made where the goods cannot be repaired under the terms of the warranty. You will be advised before this is made.

T: +44 (0)1626 835552 E: info@smirthwaite.co.uk

# **8.0 CONTINUOUS IMPROVEMENT**

Smirthwaite Ltd are committed to continuous improvement to their product range. Should you have any suggestions or comments please send them to our product design department at: info@smirthwaite.co.uk

Smirthwaite Ltd reserve the right to change the specification or material without prior notice.

For catalogues, help and further information on our products please contact us at: Smirthwaite Ltd
16 Wentworth Road
Heathfield
Devon
TQ12 6TL

T: +44 (0)1626 835552 E: info@smirthwaite.co.uk W: www.smirthwaite.co.uk

# 9.0 SERVICE INSPECTION

# 9.1 Product Information

Model	
Size	
SIZE	
Date of Manufacture	
Serial Number	
Final Inspection	
Final Inspection	

# 9.2 Service & inspection record form

Date	Procedure	Service Personnel

# 2.THERAPY BOLSTER

# INSTRUCTIONS FOR USE

Codes 5860-5866



# **CONTENTS**

1.0 INTRODUCTION	11
2.0 ILLUSTRATION OF YOUR THERAPY BOLSTER	12
3.0 FOR YOUR SAFETY	13
4.0 UNPACKING YOUR THERAPY BOLSTER	13
5.0 SETTING UP AND ADJUSTING YOUR THERAPY BOLSTER	14
6.0 CARE & MAINTENANCE	15
7.0 WARRANTY & SERVICE	17
8.0 CONTINUOUS IMPROVEMENT	18
9.0 SERVICE INSPECTION	18

# 1.0 INTRODUCTION

Thank you for choosing the Smirthwaite Therapy Bolster.

Our adjustable therapy bolsters have been specifically designed to assist children with mobility, neurological or balance difficulties. Available in three styles, two lengths and three diameters, our highly configurable bolsters can be used for a number of activities. The ends on the bolster are available as additional extras.



# **IMPORTANT!**

These instructions should be read by all therapists and carers using the equipment and should be retained for future reference. The product should always be used under adult supervision.

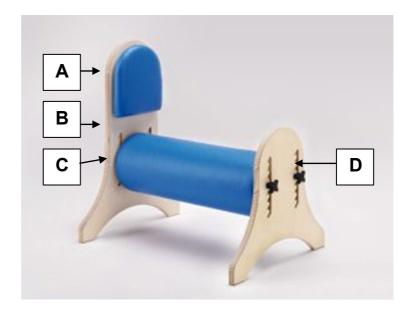
Any incorrect use of the product and failure to follow the instructions may put the user at risk or impede the function. If you have any queries using this product or wish for further copies, please do not hesitate to contact Customer Service department on T: +44 (0) 1626 835552.

This product has been designed and manufactured specifically and solely for use by clients with special needs.

# 2.0 ILLUSTRATION OF YOUR THERAPY BOLSTER

- c. Back pad
- **D.** High end\*
- E. Bolster tube
- **F.** Handwheels

<sup>\*</sup> A low end variant is also available, see technical data below.



Size	1	2	3	4	5	6
Code	5861	5862	5863	5864	5865	5866
Length	600	1200	600	1200	600	1200
Height min	300	300	325	325	350	350
Height max	475	475	500	500	525	525
Diameter	200	200	250	250	300	300
Max user weight (kg)	100	100	100	100	100	100
Product weight (kg)	6	11	8	13	10	15

# 2.1 TECHNICAL

Size		High	Low
Product code		LG013	LG014
Width at base	mm	500	2.1
Height	mm	700	2.2

# 3.0 FOR YOUR SAFETY



# STOP!

Please read these instructions CAREFULLY and THOROUGHLY.

- The user should NOT be left unattended whilst using the bolster. Always ensure a responsible therapist or carer is in attendance.
- If you believe the product to be faulty at any time, **DO NOT USE** contact Smirthwaite by telephone on +44 (0)1626 835552.
- The therapist should be familiar with the methods of adjustment & have completed all adjustments appropriately to meet the needs of the child before use.
- The product is **ONLY** to be used indoors on a flat level surface.
- Regular maintenance checks and cleaning are essential for the safe use of this equipment (see Section 6.0 Care and Maintenance).
- Always keep this product away from naked flames, cigarettes and sources of heat including open fireplaces, radiators, heaters.
- DO NOT fit parts or accessories of other manufacturers to this product unless authorised to do so in writing by Smirthwaite Ltd. Failure to follow these instructions will not only invalidate the guarantee but could make the product dangerous to use. Smirthwaite Ltd will not accept liability for any injury or damage incurred through such malpractices. Any repairs required must be carried out by Smirthwaite Ltd authorised personnel.

# 4.0 UNPACKING AND ASSEMBLING YOUR THERAPY BOLSTER

- Your product may be delivered assembled or flat-packed.
- To undertake assembly, simply attach the bolster end using four handwheels (provided). Take care to ensure that the seam on the upholstery is facing downwards on the bolster tube, and where a high-end variant (code LG013) is purchased ensure the padding is facing inwards towards the client.



# STOP!

If you believe this product to be faulty – DO NOT USE – Contact Smirthwaite Ltd on T: +44 (0) 1626 835552.

# 5.0 SETTING UP AND ADJUSTING YOUR THERAPY BOLSTER



# STOP!

If in any doubt, ALWAYS seek ADVICE.

Always turn handwheels, levers and screws clockwise to tighten or anti-clockwise to loosen. The stander must be fully adjusted by a therapist or trained representative before use.

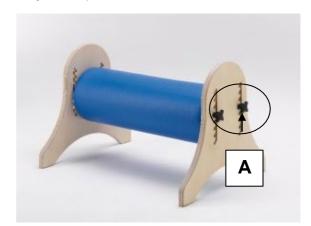
# **5.1 BOLSTER HEIGHT**

The bolster adjusts up and down within the safety slots provided at each end.

- Loosen handwheels at one end (A).
- Select the most appropriate slot to the desired height
- Re-tighten handwheels (A)
- Repeat process for other end.

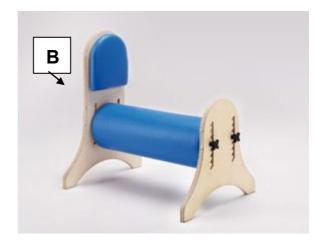
# **5.2 BOLSTER ANGLE**

To slope the bolster (change angle), set one end higher than the other using the handwheels as per section 5.1.



# **5.3 BACK PAD HEIGHT ADJUSTMENT (LG013)**

To adjust the pad height on the high back variant of the therapy bolster, loosen the handwheels at the rear of the high back (B) and adjust/set appropriately.



# **6.0 CARE AND MAINTENANCE**



# **IMPORTANT!**

Cleaning is recommended on a regular basis.

- Clean upholstery, metal and wooden parts with a damp cloth and mild detergent.
- Stubborn marks on wood work should be cleaned by using a soft brush.
- Do not soak or immerse the product in water.
- Store the product in a cool dry place out of direct sunlight.
- DO NOT use bleach, solvents, abrasives, synthetic detergents, wax polishes, antibacterial sprays or wipes.
- For further information please refer to MHRA or your NHS cleaning guidelines.

# **6.1 DAILY CHECKS**

- Check all parts for signs of wear and tear or damage.
- Check all screws, lever locks, and handwheels are present and lock satisfactorily.



# STOP!

The user should not be seated while the checks are carried out.

# **6.2 SERVICE INTERVAL**

Therapy Bolsters should be serviced every 3 years. Servicing must only be undertaken by a Smirthwaite service engineer, or by a Smirthwaite trained representative.

# **6.3 NOMINAL SERVICE LIFE**

Your product has a nominal service life of 12 years, during which full post-sales support will be available with regard to spares and servicing.

Product service life has been determined based upon the design complexity of product, and the anticipated exposure to normal use.

Good practice dictates all Smirthwaite products have been designed and manufactured to high levels of safety and quality, and will meet requirements of normal use when maintained in line with our servicing recommendations.



# STOP!

If the product has been out of use for an extended period of time (6 months or more) it should always be serviced prior to being reissued.

If the product has been subjected to 'heavy' or 'constant' use, the service should be reduced to half the recommended period. Constant and/or heavy use is considered to be:

- Daily use above 7 hours duration
- Weekly use above 5 days duration
- Monthly use above 10 months per year
- Use by a client who is at 90% to 100% of the maximum weight limit of the product. The maximum weight limit must NEVER be exceeded
- Use by a client who is extremely active, either voluntarily or involuntarily

# **6.4 EXTENDING NOMINAL SERVICE LIFE**

At Smirthwaite we are proud to produce products that have a reputation for quality and durability.

We believe our products have the potential to provide benefits to our clients beyond the nominal service life documented above.

We will continue to provide full support beyond the nominal service life provided the following conditions are met:

- 5. A full service schedule has been maintained.
- 6. A full service and inspection is undertaken at the end of the nominal service life period.
- 7. The product is subsequently serviced annually (or biannually if under 'heavy/constant' use conditions).
- 8. Smirthwaite reserve the right to limit support where parts/components are no longer available.

# 6.5 DOCUMENTATION/RECORDS

- It is the responsibility of the current equipment owner to ensure the 'Instructions for Use' manual and any further manuals for accessories fitted to the equipment are handed over to the new owner at the time of exchange/sale
- It is the responsibility of the current equipment owner to ensure the service and inspection record form is kept up to date.

# **6.6 PRODUCT CONFIGURATION**

- Smirthwaite will document and maintain a record of the original product configuration at the time of first sale
- Smirthwaite will not be held responsible for any subsequent changes to this configuration unless authorized to do so in writing by Smirthwaite Ltd
- It is the equipment owner's responsibility to maintain their own records of changes to the equipment configuration and to be able to provide such records to subsequent owners to maintain traceability
- We recommend an inspection/service by a Smirthwaite Service Engineer (or Smirthwaite trained engineer) whenever a significant change is made to product configuration to ensure the product is safe to use. If in any doubt, ALWAYS seek ADVICE.



# **IMPORTANT REMINDER!**

**DO NOT** fit parts or accessories of other manufacturers to this product unless authorized to do so in writing by Smirthwaite Ltd.

Any servicing or repairs required must be carried out by Smirthwaite Ltd (or a Smirthwaite trained engineer).

If you believe this product to be faulty – DO NOT USE – Contact Smirthwaite Ltd on T: +44 (0) 1626 835552

If in any doubt, ALWAYS seek ADVICE.

# 7.0 WARRANTY & SERVICE

Smirthwaite Ltd warrants the products detailed on your order to be free from defects in materials and workmanship for a period of 2 years from date of delivery. If a fault develops during the period, please call Customer Services by email or telephone 01626 835552 who will advise you on the best course of action. Possible action may be for us to arrange to send out one of our Service Engineers, or have the goods returned to us. Should a repair not be possible within the guarantee period we will replace the product for new or nearest equivalent product. In the unlikely event that we cannot repair or exchange we will refund in full.

This warranty is for the UK only. The warranty excludes faults due to accident, neglect, misuse, not following the Instructions and normal wear and tear. This warranty is in addition to your legal rights. Goods will only be collected from the original delivery address.

A charge may be made where the goods cannot be repaired under the terms of the warranty. You will be advised before this is made.

T: +44 (0)1626 835552 E: info@smirthwaite.co.uk

# **8.0 CONTINUOUS IMPROVEMENT**

Smirthwaite Ltd are committed to continuous improvement to their product range. Should you have any suggestions or comments please send them to our product design department at: info@smirthwaite.co.uk

Smirthwaite Ltd reserve the right to change the specification or material without prior notice.

For catalogues, help and further information on our products please contact us at: Smirthwaite Ltd
16 Wentworth Road
Heathfield
Devon
TQ12 6TL

T: +44 (0)1626 835552 E: info@smirthwaite.co.uk W: www.smirthwaite.co.uk

# 9.0 SERVICE INSPECTION

# 9.1 Product Information

Model	
Size	
Date of Manufacture	
Serial Number	
Final Inspection	

# 9.2 Service & inspection record form:

Date	Procedure	Service Personnel

# 3.0 PARALLEL BARS

# INSTRUCTIONS FOR USE

Code 4292 & 4293





# **CONTENTS**

1.0 INTRODUCTION	20
2.0 PRODUCT CODES AND TECHNICAL DATA	21
3.0 FOR YOUR SAFETY	21
4.0 ASSEMBLY AND USE	22
5.0 CARE & MAINTENANCE	22
6.0 WARRANTY & SERVICE	23
7.0 CONTINUOUS IMPROVEMENT	24
8.0 SERVICE INSPECTION	24

# 1.0 INTRODUCTION

Thank you for choosing your new Smirthwaite Product.

Our Parallel Bars are easy to adjust and ideal for therapy environments, where they can be used to help develop balance, standing and walking.

# **IMPORTANT!**

These instructions should be read by all therapists and carers using the equipment and should be retained for future reference. The product should always be used under adult supervision.

Any incorrect use of the product and failure to follow the instructions may put the user at risk or impede the function. If you have any queries using this product or wish for further copies, please do not hesitate to contact Customer Service department on T: +44 (0)1626 835552.

# 2.0 PRODUCT CODES AND TECHNICAL DATA

Size	1	2
0 1	1000	1000
Code	4292	4293
Length	2000	2660
Height min	360	500
Height max	540	820
Width min	380	500
Width max	600	730
Max user weight (kg)	80	100
Product weight (kg)	15	25

# 3.0 FOR YOUR SAFETY



# STOP!

Please read these instructions CAREFULLY and THOROUGHLY.

- The user should NOT be left unattended whilst using the product. Always ensure a responsible adult or carer is in attendance.
- In the early stages of use, assist the child to walk or stand correctly from behind.
- Regular maintenance checks and cleaning are essential for the safe use of this equipment (see care and maintenance section).
- If any part is loose, damaged or functioning incorrectly, do not use until rectified.
- This product is intended for indoor use only.
- Always keep this product away from naked flames, cigarettes and sources of heat including open fireplaces, radiators, heaters.

If you believe this product to be faulty - **DO NOT USE** - Contact Smirthwaite Ltd on T: +44 (0)1626 83552.

# 4.0 ASSEMBLY AND USE

- The product is supplied fully partially assembled; to complete assembly simply fit one set of parallel bar supports to the wood base using the 8 furniture screws provided, and fit the second set to the wood base using the 8 handwheels provided. The wooden base has additional holes to permit adjustment of the width between the parallel bars to adjust, simply reposition the second set of parallel bar supports. Ensure all handwheels are tightened before use.
- Fit the bars into the supports and tighten to the desired height using the lever locks.
- Should you wish to query any aspect of your product, please contact Smirthwaite Customer Services on T: +44 (0)1626 835552 or info@smirthwaite.co.uk

# **5.0 CARE AND MAINTENANCE**



# **IMPORTANT!**

Cleaning is recommended on a regular basis.

All our products are easy to clean.

- Clean parts with a damp cloth and mild detergent
- Stubborn marks should be cleaned by using a soft brush.
- Do not soak or immerse the product in water.
- Store the product in a cool dry place out of direct sunlight.
- DO NOT use bleach, solvents, abrasives, synthetic detergents, wax polishes, antibacterial sprays or wipes.
- For further information please refer to MHRA or your NHS cleaning guidelines.

# 5.1 DAILY CHECKS

- 5.1.1 Check all parts for signs of wear and tear or damage.
- 5.1.2 Ensure all screws are present and tightened



# STOP!

The product should not be in use while the checks are carried out.

# 5.2 SERVICE INTERVAL

Parallel Bars should be serviced every 3 years. Servicing must only be undertaken by a Smirthwaite service engineer, or by a Smirthwaite trained representative.

# 6.0 WARRANTY & SERVICE

Smirthwaite Ltd warrants the products detailed on your order to be free from defects in materials and workmanship for a period of 2 years from date of delivery. If a fault develops during the period, please call Customer Services by email or telephone 01626 835552 who will advise you on the best course of action. Possible action may be for us to arrange to send out one of our Service Engineers, or have the goods returned to us. Should a repair not be possible within the guarantee period we will replace the product for new or nearest equivalent product. In the unlikely event that we cannot repair or exchange we will refund in full.

This warranty is for the UK only. The warranty excludes faults due to accident, neglect, misuse, not following the Instructions and normal wear and tear. This warranty is in addition to your legal rights. Goods will only be collected from the original delivery address.

A charge may be made where the goods cannot be repaired under the terms of the warranty. You will be advised before this is made.

T: +44 (0)1626 835552 E: info@smirthwaite.co.uk

# 7.0 CONTINUOUS IMPROVEMENT

Smirthwaite Ltd are committed to continuous improvement to their product range. Should you have any suggestions or comments please send them to our product design department at: info@smirthwaite.co.uk

Smirthwaite Ltd reserve the right to change the specification or material without prior notice.

For catalogues, help and further information on our products please contact us at: Smirthwaite Ltd 16 Wentworth Road Heathfield, Devon.TQ12 6TL

T: +44 (0)1626 835552 E: info@smirthwaite.co.uk W: www.smirthwaite.co.uk

# **8.0 SERVICE INSPECTION**

# 8.1 Product Information

Model:	
Size:	
Date of Manufacture:	
Serial Number:	

# 8.2 Service & inspection record form:

Date	Procedure	Service Personnel

# 3. INTERLOCKING STEPS

# INSTRUCTIONS FOR USE

**Code 4188** 





# **CONTENTS**

1.0 INTRODUCTION	26
2.0 PRODUCT CODES AND TECHNICAL DATA	26
3.0 FOR YOUR SAFETY	27
4.0 ASSEMBLY AND USE	27
5.0 CARE & MAINTENANCE	28
6.0 WARRANTY & SERVICE	28
7.0 CONTINUOUS IMPROVEMENT	29
8.0 SERVICE INSPECTION	29

# 1.0 INTRODUCTION

Thank you for choosing your new Smirthwaite Product.

Our Interlocking platforms/steps form an adjustable set of steps, each at different heights. Steps can be locked in position to set specific distances between steps, with the lower step being 125mm, the middle step being 250mm and the top surface being 375mm from floor level.



# **IMPORTANT!**

These instructions should be read by all therapists and carers using the equipment and should be retained for future reference. The product should always be used under adult supervision.

Any incorrect use of the product and failure to follow the instructions may put the user at risk or impede the function. If you have any queries using this product or wish for further copies, please do not hesitate to contact Customer Service department on T: +44 (0)1626 835552.

# 2.0 PRODUCT CODES & TECHNICAL DATA

Step Size			2	3
Product Code		4188		
Width	mm	625	625	625
Depth	mm	370	370	370
Height	mm	125	250	375

# 3.0 FOR YOUR SAFETY



# STOP!

Please read these instructions CAREFULLY and THOROUGHLY.

- The user should NOT be left unattended whilst using the product. Always ensure a responsible adult or carer is in attendance.
- In the early stages of use, assist the child to walk correctly from behind.
- Regular maintenance checks and cleaning are essential for the safe use of this equipment (see care and maintenance section).
- If any part is loose, damaged or functioning incorrectly, do not use until rectified.
- This product is intended for indoor use only.
- Always keep this product away from naked flames, cigarettes and sources of heat including open fireplaces, radiators, heaters.

If you believe this product to be faulty - **DO NOT USE** - Contact Smirthwaite Ltd on T: +44 (0)1626 83552.

# 4.0 ASSEMBLY AND USE

- The product is supplied fully assembled.
- Should you wish to query any aspect of your product, please contact Smirthwaite Customer Services on T: +44 (0)1626 835552 or info@smirthwaite.co.uk
- The three steps are designed such that they can be interlocked into the next step size up, i.e. the smallest interlocks with the middle size and the middle size with the largest.

Each step depth can be adjusted, and is achieved by simply removing the handwheels located on either side of the steps. When the desired step depth has been selected, simply re-insert the handwheels, ensuring they are fully tightened before use.

# **5.0 CARE AND MAINTENANCE**



# **IMPORTANT!**

# Cleaning is recommended on a regular basis

All our wooden products are easy to clean.

- Clean wooden parts with a damp cloth and mild detergent
- Stubborn marks on wood work should be cleaned by using a soft brush.
- Do not soak or immerse the product in water.
- Store the product in a cool dry place out of direct sunlight.
- DO NOT use bleach, solvents, abrasives, synthetic detergents, wax polishes, antibacterial sprays or wipes.
- For further information please refer to MHRA or your NHS cleaning guidelines.

# **5.1 DAILY CHECKS**

- Check all parts for signs of wear and tear or damage.
- Ensure all screws are present and tightened.



# STOP!

The product should not be in use while the checks are carried out.

# **5.2 SERVICE INTERVAL**

Interlocking steps should be serviced every 3 years. Servicing must only be undertaken by a Smirthwaite service engineer, or by a Smirthwaite trained representative.

# 6.0 WARRANTY & SERVICE

Smirthwaite Ltd warrants the products detailed on your order to be free from defects in materials and workmanship for a period of 2 years from date of delivery. If a fault develops during the period, please call Customer Services by email or telephone 01626 835552 who will advise you on the best course of action. Possible action may be for us to arrange to send out one of our Service Engineers, or have the goods returned to us. Should a repair not be possible within the guarantee period we will replace the product for new or nearest equivalent product. In the unlikely event that we cannot repair or exchange we will refund in full.

This warranty is for the UK only. The warranty excludes faults due to accident, neglect, misuse, not following the Instructions and normal wear and tear. This warranty is in addition to your legal rights. Goods will only be collected from the original delivery address.

A charge may be made where the goods cannot be repaired under the terms of the warranty. You will be advised before this is made.

T: +44 (0)1626 835552 E: info@smirthwaite.co.uk

# 7.0 CONTINUOUS IMPROVEMENT

Smirthwaite Ltd are committed to continuous improvement to their product range. Should you have any suggestions or comments please send them to our product design department at: info@smirthwaite.co.uk

Smirthwaite Ltd reserve the right to change the specification or material without prior notice. For catalogues, help and further information on our products please contact us at: Smirthwaite Ltd 16 Wentworth Road Heathfield, Devon.TQ12 6TL

T: +44 (0)1626 835552 E: info@smirthwaite.co.uk W: www.smirthwaite.co.uk

# 8.0 SERVICE INSPECTION

8.1 Product Information

Model:	
Size:	
Date of Manufacture:	
Serial Number:	

8.2 Service & inspection record form:

Date	Procedure	Service Personnel

# 5.0 INTERLOCKING FOOTREST

# INSTRUCTIONS FOR USE

Code 4185-4186





# **CONTENTS**

1.0 INTRODUCTION	31
2.0 ILLUSTRATION OF YOUR INTERLOCKING FOOTREST	32
3.0 FOR YOUR SAFETY	32
4.0 UNPACKING YOUR PRODUCT	33
5.0 USING YOUR PRODUCT	33
6.0 CARE & MAINTENANCE	34
7.0 WARRANTY & SERVICE	34
8.0 CONTINUOUS IMPROVEMENT	35
9.0 SERVICE INSPECTION	35

# 1.0 INTRODUCTION

Thank you for choosing the Smirthwaite Interlocking Footrest.

The Interlocking Footrest products are designed for use by children to enable them to keep their feet flat to the floor when seated.

# **IMPORTANT!**

These instructions should be read by all therapists and carers using the equipment and should be retained for future reference. The product should always be used under adult supervision.

Any incorrect use of the product and failure to follow the instructions may put the user at risk or impede the function. If you have any queries using this product or wish for further copies, please do not hesitate to contact Customer Service department on T: +44 (0)1626 835552.

# 2.0 ILLUSTRATION OF YOUR INTERLOCKING FOOTREST



# 2.1 TECHNICAL DATA

Size	1	2
Code	4185	4186
Width	390	420
Depth	340	300
Height min	50	75
Height max	140	230
Heights individually	50 - 63 - 75	75 - 88 - 100
Max user weight (kg)	80	80
Product weight (kg)	5	5

# 3.0 FOR YOUR SAFETY



# STOP!

# Please read these instructions CAREFULLY and THOROUGHLY

- The user should NOT be left unattended whilst using the product. Always ensure a responsible therapist or carer is in attendance.
- If you believe the product to be faulty at any time, **DO NOT USE** contact Smirthwaite by telephone on +44 (0)1626 835552.
- The therapist should be familiar with the methods of adjustment and have completed all adjustments appropriately to meet the needs of the child before use.
- The product is **ONLY** to be used indoors on a flat level surface.
- Regular maintenance checks and cleaning are essential for the safe use of this equipment (see Section 6.0 Care and Maintenance).

- Always keep this product away from naked flames, cigarettes and sources of heat including open fireplaces, radiators, heaters.
- DO NOT fit parts or accessories of other manufacturers to this product unless authorised to do so in writing by Smirthwaite Ltd. Failure to follow these instructions will not only invalidate the guarantee but could make the product dangerous to use. Smirthwaite Ltd will not accept liability for any injury or damage incurred through such malpractices. Any repairs required must be carried out by Smirthwaite Ltd authorised personnel.

# 4.0 UNPACKING YOUR PRODUCT

- Your product will be delivered assembled, as a set of three.
- Check for damage and missing parts prior to use.

If you believe this product to be faulty - **DO NOT USE** - Contact Smirthwaite Ltd on T: +44 (0)1626 835552.

# 5.0 USING YOUR PRODUCT

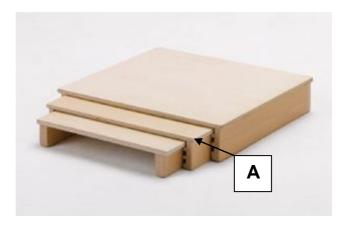


If in any doubt, ALWAYS seek ADVICE

# **5.1 FOOTREST HEIGHT**

The footrests are designed and delivered as a set of three rests.

- To increase the overall footrest height, the rests can be interlocked into lower slots as shown opposite (A)
- By selecting the appropriate slot combination, the desired footrest height can be achieved.
- Additionally, coarser height adjustment can be achieved by removal of one or two of the rests.



## **5.2 FOOTREST SURFACE**

The use of non-slip Dycem on the top of the footrest will help prevent a child's feet from slipping if required.

# **6.0 CARE AND MAINTENANCE**



# **IMPORTANT!**

# Cleaning is recommended on a regular basis

- Clean wooden parts with a damp cloth and mild detergent.
- Stubborn marks on wood work should be cleaned by using a soft brush.
- Do not soak or immerse the product in water.
- Store the product in a cool dry place out of direct sunlight.
- DO NOT use bleach, solvents, abrasives, synthetic detergents, wax polishes, antibacterial sprays or wipes.
- For further information please refer to MHRA or your NHS cleaning guidelines.

# **6.1 DAILY CHECKS**

Check all parts for signs of wear and tear or damage.



# STOP!

The product should not be in use while the checks are carried out.

# **6.2 SERVICE INTERVAL**

Footrests should be serviced every 3 years. Servicing must only be undertaken by a Smirthwaite service engineer, or by a Smirthwaite trained representative.

# 7.0 WARRANTY & SERVICE

Smirthwaite Ltd warrants the products detailed on your order to be free from defects in materials and workmanship for a period of 2 years from date of delivery. If a fault develops during the period, please call Customer Services by email or telephone 01626 835552 who will advise you on the best course of action. Possible action may be for us to arrange to send out one of our Service Engineers, or have the goods returned to us. Should a repair not be possible within the guarantee period we will replace the product for new or nearest equivalent product. In the unlikely event that we cannot repair or exchange we will refund in full.

This warranty is for the UK only. The warranty excludes faults due to accident, neglect, misuse, not following the Instructions and normal wear and tear. This warranty is in addition to your legal rights. Goods will only be collected from the original delivery address. A charge may be made where the goods cannot be repaired under the terms of the warranty. You will be advised before this is made

# 8.0 CONTINUOUS IMPROVEMENT

Smirthwaite Ltd are committed to continuous improvement to their product range. Should you have any suggestions or comments please send them to our product design department at: info@smirthwaite.co.uk

Smirthwaite Ltd reserve the right to change the specification or material without prior notice.

For catalogues, help and further information on our products please contact us at: Smirthwaite Ltd 16 Wentworth Road Heathfield, Devon.TQ12 6TL

T: +44 (0)1626 835552 E: info@smirthwaite.co.uk W: www.smirthwaite.co.uk

# 9.0 SERVICE INSPECTION

9.1 Product Information

Model:	
Size:	
Date of Manufacture:	
Serial Number:	

9.2 Service & inspection record form:

Date	Procedure	Service Personnel



